



## **EGSS Meeting Agenda**

**Date: February 8th, 2017**

**Room: EGSS Office**

Attendance: Emilie Michalovic (EM), Anna Otto (AO), Dorelle Hinton (DH), Jessica Insogna (JI), Aiden Hallihan (AH), Carole Spake (CS), Dylan Moran (DM)

Late Attendance: Janet Amos (JA), Emma Clark (EC)

Regrets: Gwenealle Philibert, Shalini Sivathasan, Paul Gomes, Charlie Ohayon, Erin Reid

Absent with no regrets:

1. Approval of January 12th meeting minutes

EM. Seconded by EM.

2. Approval of February 8th meeting agenda

AO. Seconded by AH, CS

3. EGSS representatives at PGSS meetings - AH

AH: We only have 3 counsellors and we have a 4th spot. Would be good to have someone volunteer. EM: if people are going to sign up, we need to email PGSS 24 hours in advance to say who will come. DH: Better if it's one person? EM: Interesting experience, we have enough consistent people that it could be a rotational position.

JI: would be good to go to some in March. DH: our term doesn't end until June so May 3rd meeting is still our council.

Anna will go Feb 15, Jess will go March 15th. Will confirm other 2 later.

Aiden will send email to elections guy about Anna and Jess' attendance.

4. Social report - JI

JI: 1) EGSS/EdUS mixer tonight. Split cost for pizza and drinks. Wanted to bring position on council. DH: Networking event? To bring up. EM: better suited for a Fall event. AO: Agrees. Fall event.

JI: 2) Speaker series. Will have a coffee house event at the same time to encourage attendance for speakers. DH: need reps to promote to their people. JA: should we send out call for reviewers? EC: I've gotten 2 emails from Gwen so.. JA: Maybe social media? DH: would be nice to have this finalized by Feb 15th. EC: plan to go to classes



to get people if anything. DH: if not, us.

Jl: 3) Conference social and Trivia Event. These should be paid for by the conference budget. DH: if we want to throw the trivia event, we can pay for it. Jl: How much money do I have? CS: \$1300 depending on capstone thing. EC: MATL capstone budget. Jl: \$50 is usually how much we spend on coffeehouse but that's coming from academic budget. CS: This is budget allocations, so we can shift some stuff around. Jl: we cannot afford to throw trivia event for them. DH: we can support it with attendance but it doesn't fit in the budget. EC: I think it'll be okay because they're waiting to get their funding.

#### 5. Speaker series update - DH

DH: we haven't had very many submissions. Promote, promote, promote. We do have some budget allocated to this. Please look at motions 2017 - \$3800 for travel awards. That aligned well in the fall and we funded 5 students. We have a full \$1800 for the speaker series. Feedback from last year was that it didn't draw a big crowd and not worth the effort. What I propose is that since February deadline gets more application, we should take away \$1000 from speaker series and give it to travel awards so that 7-9 students can get funded. That still leaves us with a decent amount of money for awards. Good budget for this, we don't need to take away from social budget.

JA: really helpful for students. DH: what I didn't consider was the fellowship money. Fellowships are merit based and needs based. EC: stick with travel awards, I think it's better. CS: budget is on track everywhere. EC: if we have left over funds, more fellowships can be offered.

Approved Dorelle's motion: unanimous.

#### 6. Travel fund reminder (promotion) - DH

DH: REPS!!! Promote. EC: 15th is a big day.

#### 7. Election plan for 2017-2018 - DH

EC: contacted in December about this (lol). DH: as per constitution, it needs to happen as of April 1st. Jl: I remember being at the conference and it was second



round of nominations. DH: check motion for timeline. We need a rubric for the fellowships. CS: how much are the fellowships? DH: Emma and I will make the rubric. Because of the fellowships, this meeting doesn't happen till after May 1st. New council can vote on their secretary and so on. EC: Based on the things that have happened this year, we should all make exit reports. AO: Suggestions for next year as well. EC: exit reports will be due May 1st. DH: Chief returning officer has to be someone not running again. You collect nominations, comply and send them to PGSS, and tell them how long the election is. EM: there's a fee to use the voting system through PGSS. It's new but it pays for the use of the system and the guy who runs it. CS: can come out of miscellaneous spending. Are there more solidarity funds coming? EC: I've been receiving contact from a lot of people asking questions. JA: I always send respond to people confirming I've received it. DH: does anyone have a strong desire to be chief returning officer? JI: I really don't mind, I know I'm not coming back. DM: is there always a bi-election? DH: only if it's not filled. DM: it would make more sense because the new class comes in for the fall. JA: do we have to pay for every round? CS: I know how it works. If you're a small organization, you pay \$50 for 3 ballots. Big organizations pay \$200 for 3 ballots. EC: would this count as our 3rd ballot?... I'll follow up on this. EM: not sure if the fee has passed yet so let's get on this. EC: I'll come to you guys if I have questions.

Jl: for GA, book coach house. Estimated date would April 6th or 7th. I'll speak to CO.

JA: we should promote GA at conference.

#### 8. Solidarity fund spotlight idea - JA

JA: I thought it would be a nice idea if we have a spotlight on some of the projects we funded. COUNCIL: GREAT IDEA. DH: we should ask projects for a 50 word synopsis of what the project is so we can showcase them. We funded the garden (Mitchell), the mental health coalition. JA: I won't be here the week of the 21st so please send it to me by the latest Feb 18th so I can schedule posts. CS: we can't spend more than 20% of long term reserves. Right now, we've spent \$2500 out of the \$3000. We can also make an amendment to give out more money. We can make



a referendum on the ballot to add more money to the solidarity fund. EC: we can think of a game plan (DH, CS, EC) and bring it to the next meeting.

9. MATL capstone event funding - EC

EC: email chain update. This thing started before Dom. It was just an understanding that people would write a cheque. DM: they did complete a form and requested \$300. CS: does she have receipts? DM: she kind of sidestepped the question... CS: we can't just give her money. EC: I can email her and CC you to figure it out. I'm meeting with Dom Friday morning to figure out what has happened in the past. Will write an email and "CC" CS and DM. DM: it's coming from the department and not the students CS: where is this \$300 coming from? EC: receipts would be critical. Please don't take advantage of a student organization. DH: make her sign something that says this is not a repeat payment. You must apply for money and keep receipts. EC: make sure in exit reports, we tell people that they shouldn't expect the same thing every year.

Motion to adjourn meeting: unanimous.