



## **EGSS Council Meeting Minutes**

**Date: January 12, 2017**

**Room: EDUC 133**

Attendance: Carole Spake (CS), Charlie Ohayon (CO), Dorelle Hinton (DH), Emilie Michalovic (EM), Anna Otto (AO), Janet Amos (JA), Jessica Insogna (JI), Aiden Halihan (AH), Erin Reid (ER), Dylan Moran (DM), Paul Gomes (PG), Gwenaelle Philibert (GP), Shalini Sivathasan (SS)

Late Attendance: Emma Clark (EC)

Regrets:

Absent with no regrets: Elif Wonders

1. Approval of November 17<sup>th</sup> meeting minutes - Approved ER, AO, DH
2. Approval of January 12<sup>th</sup> meeting agenda - Approved DH, EM
3. Travel Award Updates – DH

New one due Feb 15 for conferences between spring and summer. Encourage EGSS members to send in their abstracts.

4. Speaker Series Updates – DH

Working document for series. Give people opportunities to present ongoing work, proposal, or project for practice opportunities. Feb 21st, please promote to departments. 1 submitted so far, hoping to have a good number by February.

5. Fridge Cleaning Sign Up Reminder – JI

Sign up on sheet in drive to take turns to clean out fridge. Took picture and if the same food is still there, throw it out

6. Social Report – JI

Holiday social: total amount of people = 75! Highest attended event in 2 years :) Folder made for reports on costs. Want to do an end of semester party, also with free drink tickets.

Mixer: only got a response this week, still in progress. Still want to do a “meet a grad student” event.

Coffee house: all food was finished, people didnt stay very long. For DISE, 3-5 is good time.

Request for more writing times.

Speaker series: maybe do a wine and cheese after



7. CGS Meeting Report - JI

Created folder for this: sub-committee minutes. Graduate awards are going to be announced soon, reps need to promote these. Deadlines are around March 1st. We should plan Q&As or workshops to help people with their applications.

8. Funding for MATL Capstone Presentations – DM

Capstone presentation night = research component of masters, student present them. Wine and cheese. MATL Advisor Andrea Nguyen contacted DM last minute stating that EGSS usually gave \$300-400. Issue is that the event already happened and she is looking for reimbursement. DM going to ask her for receipts. Was organized by department, not really considered a student initiative so should not be from solidarity fund. Discretionary fund, MATL is part of DISE. Not a DISE initiative for a social event therefore should not come out of discretionary fund - is only for graduate students and is organized by faculty. CS suggested DM can send her the departmental form that was created and Andrea can fill it out. Following that the committee can discuss. JA will add form to website.

9. Graduate Symposium in the DoE, Concordia – JA

Email from Concordia students who are having a conference - asking us to advertise theirs and they will advertise ours. Theirs is March 25th, ours is March 30-31st. Unanimous agreement. JA will put in Feb newsletter

10. Study Space Update - JA

Every semester have a draw to win a desk. Deadline to apply is tomorrow. Low amount of people in draw usually. JA asked everyone to clean out their stuff so space can be clean and keys can be organized. Draw will take place on 14th.

11. Solidarity Fund Application Review – Timeline for Reviewing/Deciding on Awards for Feb.

Deadline - EC

Received 3 applications for the one in Feb. Will put all the applications in Drive for committee to look at. Based on initial look of applications, will have to make a decision since can't fund all of them. EC and DH will meet to discuss.

12. Young Quebecers Leading the Way Forum Recruitment - EC

March 10 -12, reflect on Canada's future through discussion of topics. A contact asked EC if



can come in and do a presentation or if we could promote the event. EM - They were at the last PGSS meeting. Conference with workshops and symposiums about what is happening in Canada. They pay for students to attend (transports and hotel). We could promote it in the newsletter or on FB page. We will promote the event - unanimous agreement. Can also let undergraduate student society (EdUS) know since event is targeting for younger students.

13. Implementing more regular meetings this semester ( 1 per month minimum – more as needed) – EC

Schedule meetings for the second week of every month, CO will schedule them. DH - schedule one to go through solidarity fund applications before reading week. EC -For Feb, will schedule 2 meetings. Have speaker series as well. Feb 22nd for solidarity fund application review and will meet on second week of the month. Regular meetings will be the second week of the month

14. Update on conference - SS

Have had some delays but now officially have dates: March 30th and 31st all day. Will be in Coach House and regular rooms in education building. Had call for abstract reviewers come in - 35 responses but no KPE. AO and CS volunteered. Budget, similar to last year but are trying to get sponsors to lower cost. Budget has to be decided if coming from conference budget or social budget. SS and CS - will take it from conference budget. Are applying for CSSE and have Dean's funding. DH and CS - don't need to ask departments yet. JI - will also look into food options. JI - looked into formal at faculty club and is extremely expensive. Will do cocktail instead at thomson with open bar for after conference or looking at other venues. DM - Carrefour Sherbrooke is another option, used to work there.

SS - have a keynote from York University. Possibly looking for another external and one internal. Call for abstracts is being released. Included an undergraduate award to encourage undergraduates to come. Council members are encouraged to volunteer at the conference, will be a call for volunteers. Advertising individual talks and workshops to attract people to register for the conference. Will contact staff for screens in lobby. Want to have a fundraiser in gym, bakesale with "healthy food" as well.



DH - what about doing another trivia night for conference promotion? JI - agreed. AO - helped organize last one at coach house, need to get an alcohol permit and takes time. JI - Gerts is an option and can make money off of coat check. Could make it right after reading week.